



demosphere

THE TEAM BEHIND TEAM SPORTS

Team Pages Guide

Accessing Your Team Page

Before you can login to your team, you **MUST** be added as a Team Staff member within the Club registration system with the role of **Coach, Assistant Coach, or Team Manager**, have an **approved registration status**, and a **valid email address**. *Note: If you are unable to login, please reach out to your Club Admin to request to be added as a Team Staff member.*

Logging in to Your Team Page

To log into your team page, navigate to the public team page posted on your league's website. When you view the league schedule, you will see a list of teams participating in the current season for your league. You can access your team page from the schedule by clicking on the name of your team.

Click your team name:

Nova Scotia Soccer League 2019 Summer

Female U13 AA

- SFC U13AA girls
- HCU U13AA Girls
- VU 13AA Girls
- Dunbrack U13AA Girls
- CITY 13AA Girls
- UDFC U13 AA Girls - Navy

List of teams when viewing the schedule

Female U13 AA

Sun, May 5, 2019

GAME#	Time	Home	vs	Away	Location
1	11:00 am	VU 13AA Girls	vs	UDFC U13 AA Girls - Navy	Raymond Field Field
2	1:00 pm	CITY 13AA Girls	vs	Dunbrack U13AA Girls	Mainland Common All Weather SF Field 1
3	2:45 pm	HCU U13AA Girls	vs	SFC U13AA girls	Mainland Common All Weather SF Field 1

On the right hand side of the page click the “Team Log In” button:

HCU U13AA Girls (2019 Summer) **TEAM LOG IN**

Team Uniform
HOME
AWAY

Team Links
Official Team Schedule
Team History

Female U13 AA
01. SFC U13AA girls
02. **HCU U13AA Girls**
03. VU 13AA Girls
04. Dunbrack U13AA Girls
05. CITY 13AA Girls
06. UDFC U13 AA Girls - Navy

Team Roster
** NO PLAYERS FOUND **

HCU U13AA Girls Schedule **Calendar** MR: Match Report

GAME#	Date	Time	Home	MR	Away	Location
May 2019						
3	Sun May 5	2:45 pm	HCU U13AA Girls	vs	SFC U13AA girls	Mainland Common All Weather SF Field 1

Click the “click here” link to retrieve your PIN to log in if you don’t have one or don’t remember. **NOTE:** *This pin is different from the password used to access your household account.*

TEAM LOG-IN ** HCU U13AA Girls - Nova Scotia Soccer League 2019 Summer **

Email Address

PIN#

** If you don't have a PIN#, or if you've forgotten it, then [click here](#) to have it sent to you **

Enter the email associated with your Demosphere account and click “Submit”. **Note:** *The email address should be the same email used when registering with your club or the email you provided to the club when requesting they add you to the team roster.*

The system will verify you are listed as a team contact and you will see the message below. Click “Return to Log In”. **Note:** *If the email you entered DOES NOT match the email on file with the club, you*

LOG-IN Info Retrieval ** UDFC U13 AA Girls - Navy - Nova Scotia Soccer League 2019 Summer **

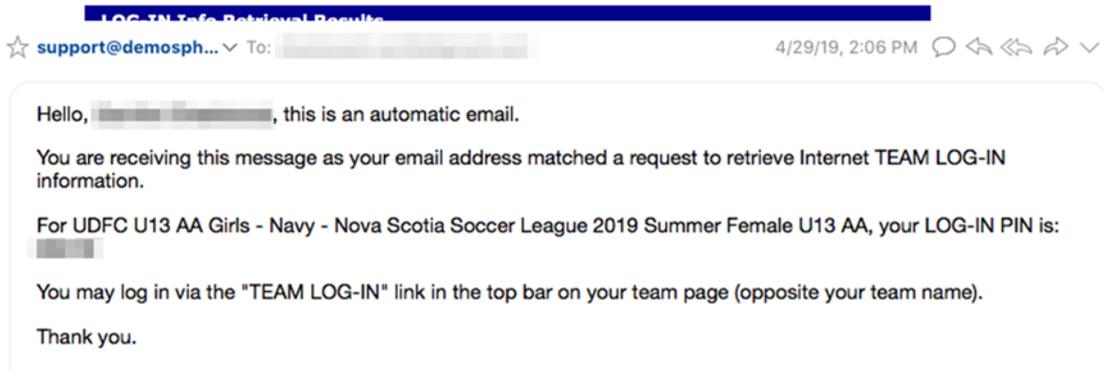
Please enter your email address as a player or team contact for UDFC U13 AA Girls - Navy - Nova Scotia Soccer League 2019 Summer.

(Note, if you intended to log in to a different season or league, first find your team page within that season.)

* If a current match is found, your PIN# information will be sent via this address.

will receive a message indicating the user is not found and you need to contact your club to verify the email on file.

You will be sent the pin needed to log into your team page via email. The email will be from support@demosphere.com:



Enter your email and the pin you received via email:

TEAM LOG-IN ** UDFC U13 AA Girls - Navy - Nova Scotia Soccer League 2019 Summer **

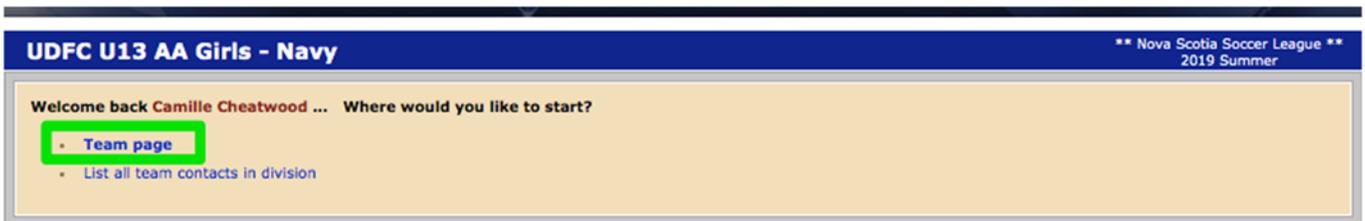
Email Address

PIN#

** If you don't have a PIN#, or if you've forgotten it, then [click here](#) to have it sent to you **

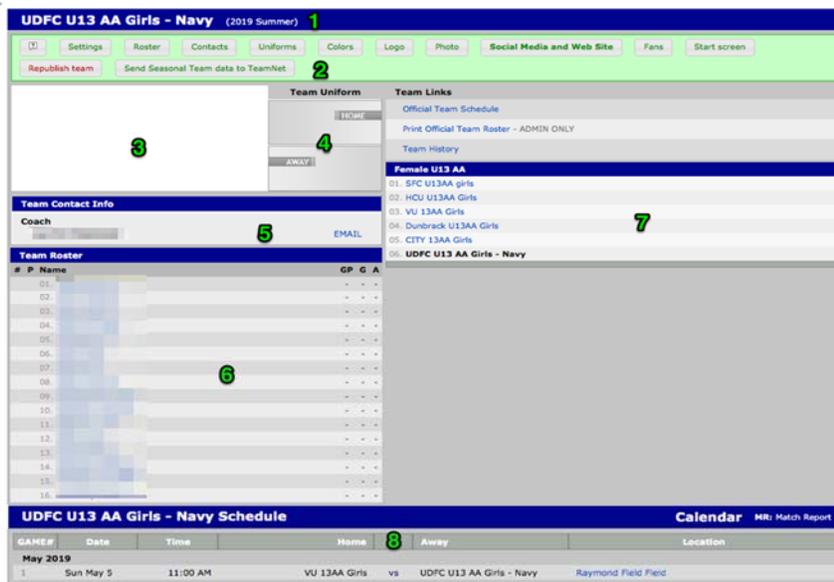
Once you log in, you will be brought to your team start page. Here you can:

1. Access your team page. Click "Team page".



Maintaining Your Team Page

Here are some key features about your team page:



1. This is your team name and the current season
2. This is the team page toolbar team admins see when they log in.
3. If you upload a logo for your team, it will display here.
4. If you set uniform colors for your team, they will display here.
5. This is the list of team contacts for your team that have synced from your Club system. Contact your Club Admin if additional team contacts should be added.
6. Here is the list of players for your team (your roster). The roster is maintained and locked via the Club Registration system. If you need to make any changes to your team roster, please contact your Club Admin. *NOTE: You do have the ability to add guest players to your team for a specific game, addressed below.*
7. This is where the standings for your division will display.
8. This is the schedule for your team. If needed, you can export the schedule by clicking on the “Calendar” link.

As an admin for the team, you have the option to adjust your team page settings by using the tools in the green toolbar:



Adjust the settings for your team page by clicking “settings”:

Edit Team Settings (UDFC U13 AA Girls - Navy - 2019 Summer)

PLAYER OPTIONS:		TEAM CONTACTS OPTIONS:	
Link to Individual Player Pages:	<input checked="" type="radio"/> YES <input type="radio"/> NO	Link to Individual Team Staff Pages:	<input type="radio"/> YES <input checked="" type="radio"/> NO
Allow Players to Login to edit their info:	<input checked="" type="radio"/> YES <input type="radio"/> NO	Show Team Contacts Email Addresses:	<input checked="" type="radio"/> YES <input type="radio"/> NO
Show Email Addresses on Player Pages:	<input checked="" type="radio"/> YES <input type="radio"/> NO	Show Team Contacts Phone Numbers:	<input checked="" type="radio"/> YES <input type="radio"/> NO
Show Height on Player Pages:	<input checked="" type="radio"/> YES <input type="radio"/> NO	Show Photos on Team Contacts Pages:	<input checked="" type="radio"/> YES <input type="radio"/> NO
Show Weight on Player Pages:	<input checked="" type="radio"/> YES <input type="radio"/> NO		
Show Age on Player Pages:	<input checked="" type="radio"/> YES <input type="radio"/> NO		
Show Individual Player Stats:	<input checked="" type="radio"/> YES <input type="radio"/> NO		
Show Player Photos:	<input checked="" type="radio"/> YES <input type="radio"/> NO		
Show Jersey Numbers:	<input checked="" type="radio"/> YES <input type="radio"/> NO		
Show Bio on Player Pages:	<input checked="" type="radio"/> YES <input type="radio"/> NO		
Show Rosters to the Public:	<input checked="" type="radio"/> YES <input type="radio"/> NO		

[Save](#)

Contacts | Team Home

Team Roster - UDFC U13 AA Girls - Navy

** Nova Scotia Soccer League **
2019 Summer

Print Official Team Roster | Add New Players | Team Roster Export

JER	POS	PLAYER NAME	ID#	BIRTHDATE	PHOTO	EMAIL
01						
02						
03						
04						
05						
06						
07						
08						
09						
10						
11						
12						
13						
14						
15						
16						

You can view the roster from your team page but also view it by clicking "roster":

Roster Admin | Team Home

UDFC U13 AA Girls - Navy - Team Contacts

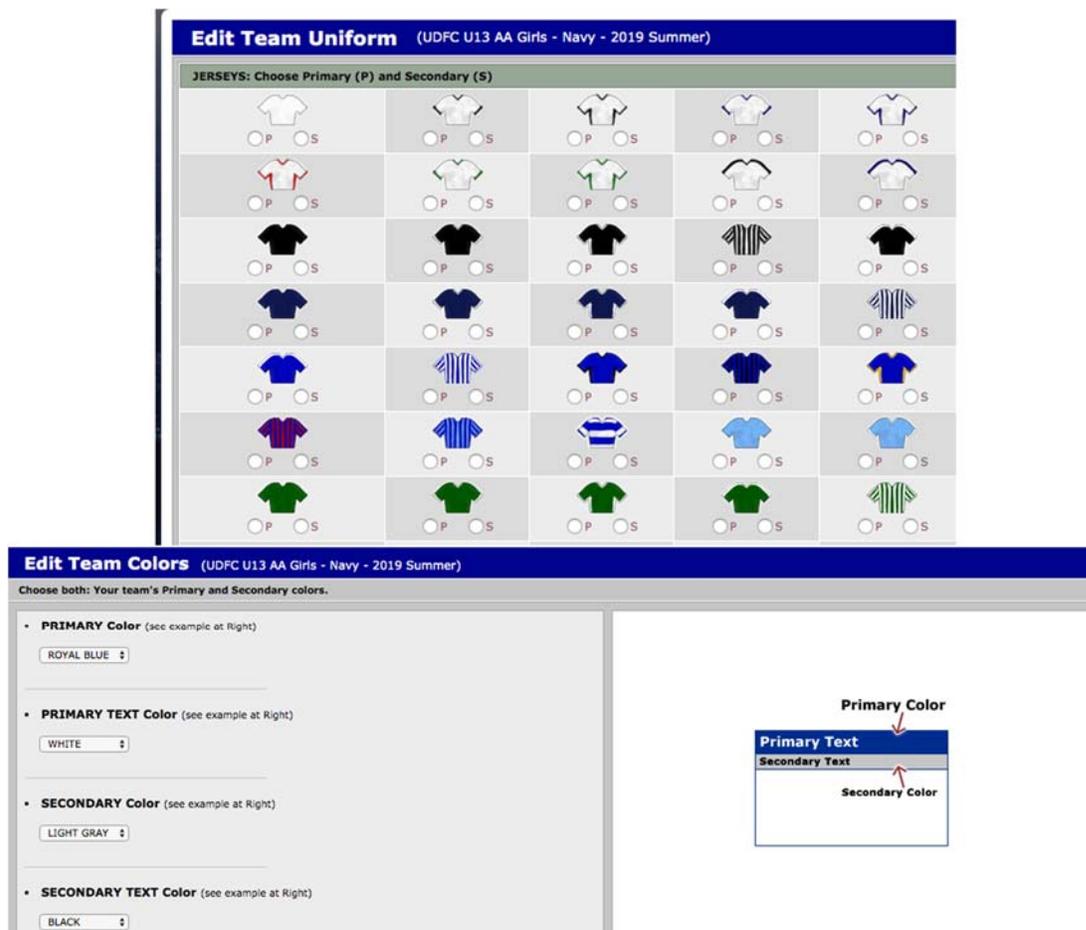
** Nova Scotia Soccer League **
2019 Summer

NAME	ROLE	ADMIN	PUBLIC	HOME PHONE	CELL PHONE	EMAIL
	<input type="text"/>	<input type="text"/>	Coach	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	NONE NONE EMAIL

You can view your team contacts on the team page but can also view them by clicking "contacts".

You can set the uniform for your team by clicking “uniforms”:

You can edit your team colors by clicking “colors”:



Click “logo” to upload a logo for your team

Click “photo” to upload a photo of your team

You can add your website and social media links for fans by clicking on “social media and web site”:

UDFC U13 AA Girls - Navy - Social Media and Web Site

	<input type="text"/>	Team Facebook page
	<input type="text"/>	Team Instagram page
	<input type="text"/>	Team Twitter page
	<input type="text"/>	Team YouTube page
	<input type="text"/>	Team web page

Save

Edit Player Jersey Numbers



From your team page, click on “roster” in the green box.

At the top of the page, in the green box, click the button “Edit Jersey Numbers.”

When you click this button, a dialogue pops up for the editing of all players jersey numbers. Enter the jersey numbers for each player and click “save.” The jersey numbers will now attach to the players and print on the game cards.

Team Roster - UDFC U13 AA Girls - Navy Contacts Team Home ** Nova Scotia Soccer League **
2019 Summer

Edit Jersey Numbers | Print Official Team Roster | Add New Players | Team Roster Export

JER	POS	PLAYER NAME	ID#	BIRTHDATE	PHOTO	EMAIL

Edit My Team Schedule

To Edit your team schedule, click the “Edit games” button on the schedule to change your home games to an editable format.

Club Ohio Dayton 09G Green Schedule						Calendar	MR: Match Report
Edit games							
GAME#	Date	Time	Home	vs	Away	Location	
July 2020							
303			Club Ohio Dayton 09G Green	vs	TFA G09 Premier		
307			Cincinnati United Soccer Club CUP 09G North I	vs	Club Ohio Dayton 09G Green		
312			Club Ohio Dayton 09G Green	vs	Ohio Galaxies FC BSA Celtic G09 White		
319			TFA G09 Elite	vs	Club Ohio Dayton 09G Green		
322			Club Ohio 2009G Sparta	vs	Club Ohio Dayton 09G Green		
326			Club Ohio Dayton 09G Green	vs	Kolping SC G09 Orange		
331			Cincinnati United Soccer Club CULM 09G Athletico Madrid	vs	Club Ohio Dayton 09G Green		
336			Club Ohio Dayton 09G Green	vs	Cincinnati United Soccer Club CUP 09G South I		
342			Club Ohio Dayton 09G Green	vs	Delaware Select Soccer Club Lady Knights U12 Girls		

Click the “TBD” on the schedule to enter the date, time and location. Then click “save.”

Club Ohio Dayton 09G Green Schedule						Calendar	MR: Match Report
You have 5 home games to schedule! The Editable fields are marked below in GREEN. Click on the GREEN TEXT to edit that field. A YELLOW row means that the row is not yet saved. Click SAVE at the bottom to save your changes to the system.							
GAME#	Date	Time	Home	Switch	Away	Location	Log
July 2020							
303	TBD <small>view</small>	TBD	Club Ohio Dayton 09G Green	<=>	TFA G09 Premier	TBD	Log
307			Cincinnati United Soccer Club CUP 09G North I	-	Club Ohio Dayton 09G Green		Log
312	TBD <small>view</small>	TBD	Club Ohio Dayton 09G Green	<=>	Ohio Galaxies FC BSA Celtic G09 White	TBD	Log
319			TFA G09 Elite	-	Club Ohio Dayton 09G Green		Log
322			Club Ohio 2009G Sparta	-	Club Ohio Dayton 09G Green		Log
326	TBD <small>view</small>	TBD	Club Ohio Dayton 09G Green	<=>	Kolping SC G09 Orange	TBD	Log
331			Cincinnati United Soccer Club CULM 09G Athletico Madrid	-	Club Ohio Dayton 09G Green		Log
336	TBD <small>view</small>	TBD	Club Ohio Dayton 09G Green	<=>	Cincinnati United Soccer Club CUP 09G South I	TBD	Log
342	TBD <small>view</small>	TBD	Club Ohio Dayton 09G Green	<=>	Delaware Select Soccer Club Lady Knights U12 Girls	TBD	Log
<input type="button" value="Save"/> <input type="button" value="Cancel"/>							

Print Game Cards

Scroll down to the team schedule on your team page and click on the “vs” for the game you wish to print the game card for:

16. Veinotte, Olivia

UDFC U13 AA Girls - Navy Schedule **Calendar** MR: Match Report

GAME#	Date	Time	Home	Away	Location
May 2019					
1	Sun May 5	11:00 AM	VU 13AA Girls	vs	UDFC U13 AA Girls - Navy Raymond Field Field

[PRINT GAME REPORT PDF](#) ** OFFICIAL PRE-MATCH LINEUP **

VU 13AA Girls vs. UDFC U13 AA Girls - Navy ** Nova Scotia Soccer League 2019 Summer ** #1

DATE/TIME Sun, May 5, 2019 - 11:00 am

FIELD Raymond Field Field

REFEREES

VU 13AA GIRLS [Add Eligible Players](#) **UDFC U13 AA GIRLS - NAVY**

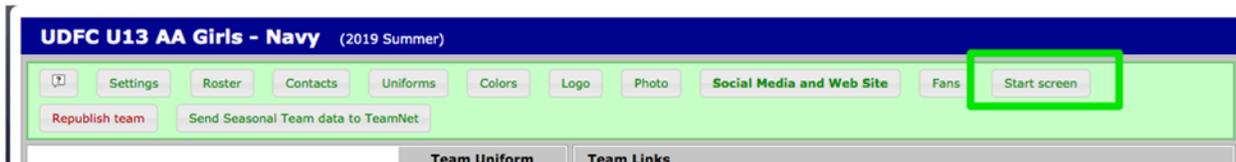
JER	POS	MATCH ELIGIBLE	ID#
-----	-----	----------------	-----

Click "Print Game Report PDF":

If you are trying to print the game card the DAY OF the game, you will first need to switch to the Pre-

The screenshot shows a match report interface. At the top, there is a navigation bar with buttons for 'Edit', 'Score', 'Referees', and 'Switch to PRE-MATCH Mode'. The 'Switch to PRE-MATCH Mode' button is highlighted with a red box and a red arrow. Below the navigation bar, the match title 'Central FC CFC Destroyers vs. Halifax City SC HCSC Phoenix' is displayed. The match details include the date and time 'Thu, May 2, 2019 - 9:00 pm', the field 'Mainland Common All Weather SF Field 1', the referees, and the division 'Female Women's A DeWolf Division'. The match status is 'Final'. Below the match details, there are two sections for 'Central FC CFC Destroyers' and 'Halifax City SC HCSC Phoenix', each with a table for 'Match Stats/Events'.

Match Report view:



Enter the score for the game and click “save”.



Post-Match Reporting for Teams

Log into your team page and click “team page”.

On the schedule, click the “vs” or the score if already entered.



Click the “edit match stats/events” for the team you need to enter stats for.



Update any jersey numbers and fill out any disciplinary cards that were received.

